

8.3.21 meeting Actions & Matters Arising

| Action No | Date & Minute No | Item | Action person |
|-----------|---------------------|--|-------------------------|
| | | Matters Arising from past meetings | |
| | | <u>8 July 2019 Meeting – Matters Arising Requiring Action</u> | |
| 36/19 | Min No 12 Jul 19 | <u>Emergency Plan for Pandemic</u> PC and volunteers discussed PC response 20.3.2020. Leaflet sent to all houses in the parish offering help and requesting volunteers. Parish divided into 10 areas and volunteers allocated. Volunteers briefed and issued with gloves and wipes. Minal PC volunteer effort recorded on WCC guide. Councillor Ruth Kolish co-ordinates requests using pay as you go phone and Clerk records and briefs volunteers. RB and RK report v little activity and as RK is leaving she will hand the emergency phone to RB | RB Clerk |
| | | <u>9 March 2020 – Matters Arising Requiring Action</u> | |
| 11/20 | Min No 7 | <u>Playground Contribution</u> Clerk and BD to approach day nursery. During the pandemic Nursery numbers are low | Clerk BD ON HOLD |
| | | <u>9 November 2020 – Matters Arising Requiring Action</u> | |
| 27/20 | Min No 5 | <u>Kingfisher Cottage</u> Environmental Health visit 4.12.20 no issues. Owner has been contacted by Minal resident interested in purchasing property. Ownership had been established and the Land Registry shows several recorded debts from WCC for unpaid tax. As the owner is not responding to formal legal proceedings JB felt that further action from the PC would not be successful. | JB Complete |
| 29/20 | Min No 7 | <u>Stiles Project Phase 2</u> The gates had been ordered in November but due to the pandemic some components had been delayed. The Clerk reported that the gates should be arriving on 10 March and will be fitted by Graham Hobbs. | Clerk BD Complete |
| 30/20 | Min No 9 | <u>Playground – works for Cableway</u> Clerk to prepare a proposal and obtain alternative quotes. Options to be discussed by Councillors when weather permits outside meeting. Clerk and BD obtaining two other quotes. Meeting with Red Lynch re Tiger Mulch 25.2.21. Sovereign to be booked. | Clerk BD |
| 31/20 | Min No 10 | <u>Grass Bins in Playground – solution for village cuttings</u> Farmers unable to take due to Defra/EU requirement. Caroline Thomas to ask golf courses and Clerk to investigate green bin and other parish solutions. The bins require emptying and then consideration of long-term solution. Clerk to get quotes from Grist/Hills. RK and BD to look at other options to remove current contents of bins. | Clerk RK/BD |

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| | | <u>11 January 2021 – Matters Arising Requiring Action</u> | |
| 37/21 | Min No 8 | <u>Cherry Tree and tree overhanging BB garden in Playground</u> D Oliver to quote for work late summer. | JB |
| | | <u>8 March 2021 – Matters Arising Requiring Action</u> | |
| 41/21 | Min No 4 | <u>Virtual Path/Traffic Calming east end of the village</u> Clerk to apply for Highways (Steve Hind) to inspect eastern highway via Area Board to suggest measures that might reduce speed and potential for accidents. | Clerk/JB |
| 42/21 | Min No 11 | <u>Annual Accounts and AGAR</u> | Clerk |
| 43/21 | Min No 11 | <u>Vat Return</u> | Clerk |
| 44/21 | Min No 13 | <u>PC Vacancy</u> All to consider suitable candidates. Clerk to follow up with Lucy Kirkpatrick. | Clerk/ All |
| 45/21 | Min No 13 | <u>New County Councillor</u> Thank Jane Davies for her contribution. | Clerk |
| 46/21 | Via BD | <u>Birch Trees on the Highway beneath playground</u> Trees do not appear to have been pruned much. Clerk to chase | Clerk |